

CITY OF CAPE CORAL REQUEST FOR SOLE SOURCE OR SINGLE SOURCE PURCHASE

Requesting Department: Cape Coral Fire Department

Vendor Name: CPSE Technical Advisor Program

Address: 1900 Reston Metro Plaza Suite 600 Reston, VA 20190

Phone: 703-691-4620 E-Mail: bdean@cpse.org

Price: \$ 17,550.00

Description of item to be procured:

Professional facilitation and over site of CCFD's Strategic Plan needed for the accreditation process.

1.) Uniqueness of vendor's item/service. How is this vendor the only vendor uniquely qualified to provide the product or service:

Center for Public Safety Excellence (CPSE) is a non-profit organization that holds the Commission on Fire Accreditation International (CFAI) and The Technical Advisor program (TAP), a subset of CPSE will conduct the services needed to complete CCFD's Strategic Plan.

2.) Market Research. Describe other, similar sources or products available in the market, if any, and why they are not acceptable:

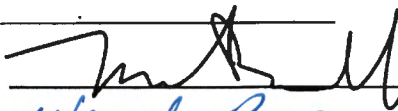
This process is in the best interest of the department for consistency and efficiency.

CPSE's technical advisors assure that the tenets of a quality facilitation are accomplished while ensuring that all current and proposed relative international fire accreditation competencies are properly addressed.

3.) Proposed Actions. Describe the actions the department will take to overcome the present barriers to competition for any future acquisition of this product or service:

Due to CPSE being the sole accrediting body for the Fire Service, they will be the only vendor that the Fire Department will use in all matters of accreditation process.

Department Director's Signature: _____



Date: 11/13/2024

Approval: Procurement Manager _____



(not to exceed \$50,000.00)

Date: _____

12/1/24

Approval: City Manager _____

(not to exceed \$100,000.00) Date: _____

Council authorization required if exceeding \$100,000.00